



# Pinehurst Business Partners

Proudly Presents  
*Santa's Summer in the Pines*  
a Community Giving Event

You are invited to exhibit  
Saturday, July 28, 2018  
in the Village of Pinehurst, North Carolina

## FOOD & BEVERAGE VENDOR EVENT GUIDELINES

Read the following information and rules carefully prior to submitting application.

### APPLICATION

ALL applicants must send menu with prices with completed application and money order or check payable to Pinehurst Business Partners by submission deadline.

Spaces are limited. Santa's committee will provide notification of acceptance no later than June 20, 2018.

### GUIDELINES

If accepted as a vendor, the following requirements are:

1. Meet health/sanitation requirements according to G.S. 130A-250(7)
2. Pass inspection by the Moore County Health Department and return the [Application](#) for Temporary Food Service to Moore County Health Department by specified date in acceptance letter.
3. Pass Fire Department inspection codes before opening at the event.
4. Post menu prices for public on day of event.

### DISPLAY SPACE

1. Space size is 10ft x 10ft and is located on either the grassy lawn of Tufts Memorial Park or paved street adjacent to park. If that space will not accommodate your truck/trailer, you will need an additional space.
2. All vendors must furnish their own water and generator, if needed.
3. All vendors must remain at their assigned space(s) for the entire duration of the event.
4. Vendors are expected to keep their space(s) as clean as possible.

### FEES:

**\$60.00 Food Vendor Fee** (\$30 for additional space)

Maximum of two (2) adjoining spaces.

**\$160.00 Alcoholic Beverage Vendor Fee**

**\$25.00** Insufficient Check fee

**\$25.00** Processing fee on cancellations received prior to June 30, 2018

**THERE IS NO REFUND IN CASE OF RAIN. THERE IS NO RAIN DATE.**

### CALENDAR:

<b>June 10</b>	Submission Deadline
<b>June 20</b>	Notification of Committee decision
<b>June 30</b>	Cancellation Date – last day to receive refunds
<b>July 13</b>	Information packet, space assignment & street map emailed to exhibitors
<b>July 28</b>	<b>Santa Comes to Town!</b> (schedule on following page)

**SANTA'S SUMMER IN THE PINES**  
**Saturday, July 28, 2018**  
**FOOD & BEVERAGE VENDOR APPLICATION**  
Return with money order or check payable to  
**Pinehurst Business Partners, PO Box 64, Pinehurst, NC 28370**

**PLEASE PRINT LEGIBLY.**

Name \_\_\_\_\_ Phone (    ) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_

Website \_\_\_\_\_

Menu with Prices Enclosed: \_\_\_\_\_

Truck/Trailer: \_\_\_\_\_ If yes, provide size including tongue & height: \_\_\_\_\_

Tent: \_\_\_\_\_

Generator: \_\_\_\_\_

Menu with Prices Posted Day of Event: \_\_\_\_\_

I would like \_\_\_\_\_ space(s).

Amount enclosed: \_\_\_\_\_

\_\_\_\_ I understand and agree to abide by the Submission Guidelines.

\_\_\_\_ I understand it is the right of the Santa's Summer in the Pines Committee to deny any applicant.

\_\_\_\_ I understand and agree to NOT create a Social Media (Facebook, etc) event and to solely use official Pinehurst Business Partners materials ONLY when marketing the festival.      [www.pinehurstbusinesspartners.com](http://www.pinehurstbusinesspartners.com) | [@pinehurstbusinesspartners](https://twitter.com/pinehurstbusinesspartners)

\_\_\_\_ I understand my signature constitutes release of Pinehurst Business Partners and the Santa's Summer in the Pines Committee and all sponsors from liability for loss or injury.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**EVENT SCHEDULE:**    **Set-up Time:** 2:00pm to 3:45pm on the day of the event  
**Event Hours:** 4:00pm to 8:00pm.  
All personal vehicles must be **removed** from the park by 3:00pm.  
Breakdown will **not** be permitted until the close of the event at 8:00pm.