



# Pinehurst Business Partners

Proudly Presents  
*Santa's Summer in the Pines*  
a Community Giving Event

You are invited to exhibit  
Saturday, July 28, 2018  
in the Village of Pinehurst, North Carolina

## EXHIBITOR EVENT GUIDELINES

Read the following information and rules carefully prior to submitting application.

### APPLICATION:

Complete & return application with money order or check payable to Pinehurst Business Partners.

Spaces are limited. Santa's committee will provide notification of acceptance no later than June 20, 2018.

### DISPLAY SPACE:

1. Booth space size is 10ft x 10ft and is located on the grassy lawn of Tufts Memorial Park.
2. All exhibitors must furnish their own display equipment and provide any necessary protection for the elements.
3. Exhibitors are expected to remain with their assigned space & keep their area neat at all times.
4. Exhibitors are responsible for setting up, maintaining, & removing booth, your merchandise and your trash.

### FEES:

**\$50.00 Exhibitor Fee** (\$25 for PBP Members)

**\$25.00** Insufficient Check Fee

**\$25.00** Processing fee on cancellations received prior to June 30, 2018

**THERE IS NO REFUND IN CASE OF RAIN. THERE IS NO RAIN DATE.**

### CALENDAR:

<b>June 10</b>	Submission Deadline
<b>June 20</b>	Notification of Committee decision
<b>June 30</b>	Cancellation Date – last day to receive refunds
<b>July 13</b>	Information packet, space assignment & map emailed to exhibitors
<b>July 28</b>	<b>Santa Comes to Town!</b> (schedule on following page)

**SANTA'S SUMMER IN THE PINES**

**Saturday, July 28, 2018**

**EXHIBITOR APPLICATION**

**Return with money order or check payable to  
Pinehurst Business Partners, PO Box 64, Pinehurst, NC 28370**

**PLEASE PRINT LEGIBLY.**

Name \_\_\_\_\_ Phone (    ) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_

Website \_\_\_\_\_

Briefly describe what you will be presenting at your booth: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Advent Activity**

Children attending the event will receive an advent calendar to collect stamps from exhibitors for completing an activity (i.e. ring toss, matching, bowling, golf putt, etc.) at your booth. List your activity here or indicate that you need recommendation from Santa's committee.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_ I understand and agree to abide by the Submission Guidelines.

\_\_\_\_ I understand it is the right of the Santa's Summer in the Pines Committee to deny any applicant.

\_\_\_\_ I understand and agree to NOT create a Social Media (Facebook, etc) event and to solely use official Pinehurst Business Partners materials ONLY when marketing the festival.      [www.pinehurstbusinesspartners.com](http://www.pinehurstbusinesspartners.com) | [@pinehurstbusinesspartners](mailto:@pinehurstbusinesspartners)

\_\_\_\_ I understand my signature constitutes release of Pinehurst Business Partners and the Santa's Summer in the Pines Committee and all sponsors from liability for loss or injury.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**EVENT SCHEDULE:    Set-up Time:** 2:00pm to 3:45pm on the day of the event

**Event Hours:** 4:00pm to 8:00pm.

All vehicles must be **removed** from the park by 3:00pm.

Breakdown will **not** be permitted until the close of the event at 8:00pm.