



# Pinehurst Business Partners

Proudly Presents the  
*40<sup>th</sup> Annual*  
*Holly Arts & Crafts Festival*

You are invited to exhibit  
Saturday, October 20, 2018  
In the Village of Pinehurst, North Carolina

## SUBMISSION GUIDELINES

Please read the following information and rules carefully before completing the application.

### ELIGIBLE MEDIA:

**All art/craft items displayed and sold must be made by the exhibitor.  
No Buy-Sell Items. No imports. No dealers. No sales representatives.**

### APPLYING:

1. **ALL** applicants wishing to exhibit must submit (3) color photos, two (2) of the work to be exhibited and one (1) of your display, along with a list of items that will be sold and price range. You must restrict booth display only to the products stated in the application. **If you plan to sell jewelry made from your media, you must state this in the application and indicate the percentage of your product that will be jewelry.** Photos will be returned *if* you provide adequate postage and SASE. Item list will be retained with application.
2. Provide a brief description of how you create your work. If using manufactured parts for assembly or printing original designs on ready-made clothing (ex. t-shirts), please indicate in description.
3. Complete and return application with **money order or check** payable to Pinehurst Business Partners.

**Juried selection of 2018 applicants will be made by the Holly Arts & Crafts Committee. Due to the increased number of applications, returning artisans from previous years can no longer be granted automatic acceptance to the festival.**

### DISPLAY SPACE:

1. Booth space size is 10ft x 10ft and is located on the paved streets of the Village.
2. All exhibitors must furnish their own display equipment and provide any necessary protection for the elements.

### 2018 FEES POLICY:

**\$75.00 Exhibitor fee per display space PLUS \$25.00 non-refundable application fee.**

Maximum of two (2) adjoining spaces per exhibitor.

**\$5.00** for electric power, in applicable areas.

**\$25.00** Insufficient Check fee

**\$20.00** processing fee on cancellations received prior to August 31, 2017

**EXHIBITOR FEE IS NON-REFUNDABLE AFTER CANCELLATION DATE.**

**THERE IS NO REFUND IN CASE OF RAIN. THERE IS NO RAIN DATE.**

**Please submit two (2) checks. The non-refundable application fee will be deposited upon receipt of application. The Exhibitor fee will be deposited prior to notice of acceptance or returned if not accepted.**

### CALENDAR:

<b>March 31</b>	Entry Deadline
<b>May 10</b>	Notification of Committee decision
<b>September 1</b>	Cancellation Date – last day to receive refunds
<b>October 7</b>	Information packet, space assignment & street map mailed to exhibitors
<b>October 20</b>	<b>HOLLY ARTS &amp; CRAFTS FESTIVAL</b>

# HOLLY ARTS & CRAFTS FESTIVAL

October 20, 2018

## VENDOR APPLICATION

Return with money order or check payable to Pinehurst Business Partners, Attn: Holly Arts & Crafts Festival, PO Box 64, Pinehurst, NC 28370

Susan Harrison, Festival Coordinator, 910-315-6508, sbharrison@earthlink.net

### PLEASE PRINT LEGIBLY

Contact Name: \_\_\_\_\_ Phone: (     ) \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Applicants who are submitting under a medium category must restrict their booth display only to the product stated in the application. If you plan to sell jewelry from your medium, please state this in the application. See below.

Please check appropriate category:

<input type="checkbox"/> Basketry	<input type="checkbox"/> Glass (jewelry)	<input type="checkbox"/> Photography
<input type="checkbox"/> Fine Arts/Graphics	<input type="checkbox"/> Leather	<input type="checkbox"/> Pottery
<input type="checkbox"/> Fiber (non-wearable)	<input type="checkbox"/> Metal	<input type="checkbox"/> Wood
<input type="checkbox"/> Fiber (wearable)	<input type="checkbox"/> Mixed Media	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Glass (decorative)	<input type="checkbox"/> Paper	

Briefly describe method of production and how your work is created \_\_\_\_\_

\_\_\_\_\_ Non-jewelry categories only: I will display and sell jewelry crafted in my medium. The percentage of my display that will be jewelry is \_\_\_\_\_%. I understand that I may be asked to limit the amount of jewelry I display.

# spaces \_\_\_\_\_ @ \$75 per space: \_\_\_\_\_

Electricity \$5 (if available): \_\_\_\_\_

Total Amount for Space Enclosed: \_\_\_\_\_

\$25 Application fee (separate check): \_\_\_\_\_

\_\_\_\_\_ I understand and agree to abide by the Submission Guidelines.

\_\_\_\_\_ I understand and agree to NOT create a Social Media (Facebook, etc) event and to solely use official Pinehurst Business Partners materials ONLY when marketing the festival. [www.pinehurstbusinesspartners.com](http://www.pinehurstbusinesspartners.com) | @pinehurstbusinesspartners

\_\_\_\_\_ I understand it is the right of the Holly Arts & Crafts Festival Committee to deny any applicant, event if they have previously participated in the Festival.

\_\_\_\_\_ I understand my signature constitutes release of Pinehurst Business Partners and the Holly Arts & Crafts Festival Committee and all sponsors from liability for loss or injury.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**FESTIVAL HOURS:** **Set-up time:** 7:00AM to 9:00AM on the day of the show

**Show hours:** 10:00AM to 4:00PM.

All vehicles must be **removed** from the streets by 9:00AM.

Breakdown will **not** be permitted until the close of the show at 4:00PM.